

**Public Participation Plan
Shore Road Path Committee**

The public participation plan has been structured based on the following goals:

1. Transparency. All meetings, schedules, minutes, and other documents should be easily accessed by any member of the public interested in the study.
2. Multi-level participation. Multiple approaches to engaging the public should be employed, which should maximize public involvement because different people take in information in different ways.

The committee will use the town’s website to post all agendas and minutes of meetings, the meeting schedule of the committee, and other documents and plans produced by the committee. The committee will use first class mailed notices for targeted groups. Press releases will be issued to local newspapers. At least one public forum will be held. The committee is also required to provide a status report to the Town Council every six months.

3. Abutter priority. There should be heightened attention and effort to provide information and solicit input from abutters on Shore Rd.
4. Town-wide resource. The path would be a town-wide resource and, if constructed, would be financed with town funds, therefore, the public participation plan should also solicit public participation from non-Shore Rd area residents.

The following plan is therefore proposed:

<u>Time</u>	<u>Action</u>
Ongoing	Posting of all agendas, minutes, meeting schedule, documents to town website, www.capeelizabeth.com
Ongoing	Time reserved at each committee meeting for public comment
May '08	Letter introducing committee mailed to Shore Rd abutters, area; press release

June '08	Status Report to Town Council
July '08	?Notification survey to begin (letters, website, press release)
August 25, 2008	Individual meetings with abutters begin
November '08	Neighborhood/segment meetings on preliminary concept plan
November '08	Status Report to Town Council
January '09	Town wide Public Forum on final concept plan
February '09	Final recommendation to Town Council, posting on website